



**John T. Morgan Academy  
School COVID-19 Plan Updated  
September 4, 2020**

**The school COVID-19 Plan will evolve and be refined throughout the next several weeks as more information becomes available.**

**Goals of Morgan Academy:** We believe that students need to be on campus and in school as much as possible for their intellectual and emotional well-being.

- Keeping students, faculty, and staff safe.
- Being back together as a school community.
- Ensuring the integrity of our curriculum and learning environment.

**Stakeholder Input:** Administration and board members, along with members of the medical community, have created a framework for re-opening school.

- Medical Team Task Force-meetings were held with board members, teachers and members of our medical community to create a framework for re-opening school
- Surveys-Parent surveys were sent out to gain input on re-opening plans and to review the last quarter's online classes.
- Data Review-Administrators reviewed information and knowledge gained from the Medical Team Task Force, AISA webinars and surveys to draft guidelines on the re-opening of school.

**Start of School:** Teachers will be trained during teacher in-service days

- Healthy Hygiene
- Temperature checks
- Lunch and snack routines
- PE and outdoor break protocols

## **Safe Practices in the Classrooms**

- Classrooms will be set up to allow for greater physical distancing.
- Between classes, desks and any shared materials will be sanitized and disinfected.
- Shared materials will be limited.
- Classrooms will be provided hand sanitizers for frequent use.
- Students will be provided opportunities to wash hands frequently.
- Opportunities for outdoor classroom experience will be provided.
- Reading table dividers will be made for small groups
- Teachers will monitor physical distancing for students through classroom arrangement and supervision of students.
- Careful planning will assist in student safety in the classroom setting.
- Traditional large group activities, including assemblies, pep rallies, programs, etc. will be modified to meet current guidelines.

### **Masks and Facial Coverings:**

- Facial coverings will be worn by everyone on campus except for outside activities where social distancing is possible. Masks will be worn in hallways, carpool line, quad and cafeteria line as well as classrooms. Facial coverings will be provided by families.
- Masks may be cloth or paper (plain or with a design). Please put student name on mask.
- The school will have some disposable facial coverings for visitors who are unaware of the rules.
- Teachers will wear face shields and/or masks.
- School nurse will provide video training for all students, faculty, and staff for proper care of masks.

## **Clean and Safe School Buildings**

### **Building Health:**

- Maintain and change HVAC filters
- Purchased hand sanitizer stations for multiple locations
- Purchased hand sanitation products for each classroom
- Purchased sanitizing foggers
- Purchased ozone Room Clean air purifiers to be used in classrooms after hours
- Will provide enhanced cleaning schedules for high traffic areas
- Contracted with Cintas for deep cleaning of restrooms

## Hygiene:

- Teachers will encourage good hand-washing techniques (20 second rule)
- Teachers will encourage students to cover coughs with elbow or tissues
- They will encourage students to throw tissues in the trash, and then instruct student to use hand sanitizer or wash hands
- The school will place hygiene posters around the school
- Children will have the opportunity to clean their own workspace when changing classes
- Computer labs will have cleaning supplies

## Guidelines for Attendance

- Parents should screen children for temperature and symptoms at home. This will help mitigate the spread of COVID-19 to ensure our school can stay open.
- Students who have a household contact with COVID-19 must stay home for 4 days. They may return to school with proof of a negative test.
- Students who have a close contact (within 6 feet, for 15 minutes, in 24 hours) with COVID-19 must stay home for 4 days. They may return to school with proof of a negative test
- If a student or staff member has been diagnosed with COVID-19, he or she must stay home for 10 days and be fever free without medication for 3 days (72 hours).
- Return to School: student must be symptom free without medication for 72 hours
- Student or staff member must have a doctor's note to re-enter school from COVID-19. (This is after the 10-day quarantine.)
- All students in grades 7-12 may exempt exams each semester with a 95 average.
- School is not going to close because we have a positive test. Sanitation measures will be enhanced.

## Screening

- HOME-Parents should screen children before sending their child to school. If a student has a temperature of 99.6 or higher, please keep the child at home. Parents should self-report their child if they have symptoms of illness and remain at home. Please call or email the school.
- Students should stay home when they are sick or have symptoms (fever, cough, headache, trouble breathing, body aches, diarrhea). If this persists for longer than 24 hours, please see your primary care physician.

- Faculty should screen for temperatures greater than 99.6 prior to arriving on campus each day.
- Visitors will be screened before entering school facilities. Visitors must wear masks.
- SCHOOL-Students and employees will have temperature checks during homeroom, and these are to be recorded. Temperature checks with laser thermometers should be in a controlled environment, not when students are congregating at a door. If a student has a temperature of 99.6, he or she will be isolated and reevaluated (temperature taken in both ears) by the school nurse. If the temperature is still over the limit, the student will be isolated until parents can come back to pick them up. That student may return to school when they are fever free without medication for 24 hours. (If fever persists for longer than 24 hours, please see your primary care physician.)
- Teachers and school employees will be visually aware of students exhibiting symptoms and confirm with families that students are COVID-19 symptom free.
- The school will check student temperatures upon entrance to school. Entrances will be assigned to students. Temperatures will be checked in homeroom. Students should go immediately to homeroom upon arrival at school. Homeroom teachers will begin checking temperatures at 7:30. Those who enter early must go to early drop off or wait by homeroom door with social distancing from others.

## **Virtual Learning**

If Morgan Academy shuts down due to COVID-19, students will be required to log into their classes daily.

- Morgan Academy will remain open unless the governor mandates a shutdown.
- High school students will login daily according to their class schedule. The online portion of class may not take up the full hour.
- Elementary students will login according to their teacher's directions. Students will be dressed and presentable. Uniform shirts are required.
- Students will be required to take major tests or assessments in person at Morgan Academy. The teacher will schedule tests by checking school calendar. Social distancing measures will apply.

## **Virtual Learning Options**

- If a student chooses virtual learning from the start of school, he/she will remain in virtual classes for the 9 weeks grading period. Students may choose to go back to in-student learning at the end of the grading period.
- Students in grades K, 1, 2, and 3 may go back into the classroom after 3 weeks of virtual learning. Students may not toggle back and forth between in person and virtual classes except in cases of a positive COVID-19 test.
- Students will be required to take major tests or assessments in person at Morgan Academy. This will be up to the teacher and student to schedule. Students will be isolated when taking these tests.

## **Activities**

- Birthday celebrations and class parties will no longer be accessible for parents.
- All grades will continue to have PE. PE will be outdoors when possible.
- Students will wash hands before and after PE or recess, or using high-touch equipment.